

NORTHMEAD BOWLING RECREATION AND SPORTING CLUB

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Functions Information

Welcome to Northmead Bowling, Recreation & Sporting Club

“The perfect place for your special occasion”

Thank you for considering our club for your planned function. Our club provides a unique venue for your special event or function. This function package will help you to create the function of your choice – sophisticated or informal, our facilities will cater for all your needs.

Our club has many facilities to offer including:

- Off street parking
- A wide selection of menu's to meet the most discerning tastes
- The Auditorium (seating up to 200 people)
- The Sunsets Room (Limited Availability)
- Our beautiful garden setting
- Alcohol at club prices

In addition we offer fine food and our friendly, helpful staff will ensure that your time spent with us will be enjoyable.

We invite you to make an appointment to view our function rooms and discuss the plans for your special occasion.

Facilities

Auditorium

Our auditorium is located at ground level with easy access from either the front foyer or straight from the car park through the Functions entrance.

The auditorium has

- A large dance floor
- A raised stage
- It's own separate and fully equipped bar
- Own bathrooms
- Seats for up to 200 people

Sunsets Room

The Sunsets Room can hold up to 30 - 40 people and is perfect for a small private luncheon or meeting. This room is has limited availability.

Conference Room

Our conference room is an ideal meeting place for up to 15 people. We offer the facilities of a lectern, whiteboard, TV and video plus projector screen, and can arrange any other specialist equipment you may need.

Gazebo/Garden

Our tranquil garden setting is perfect for your special ceremony.

Special Features

Northmead Bowling, Recreation and Sporting Club have established an enviable reputation as a Function Centre.

Club Directors, Management and staff recognise how important your special occasion is, and endeavour to ensure it is memorable by providing excellence in presentation, food quality and service.

In order to make your special event as successful as possible, we offer you these services and items at no charge:

- Bar Attendant (Minimum 50 guests)
- Room set-up
- Table linen
- Choice of coloured paper napkins
- Dance floor
- Use of microphone

Venue Reservation

You are invited to make an appointment with our Office staff to view the venue and discuss your individual requirements.

To reserve the venue, a minimum of 20 guests are required (Conference room excluded). Saturday night functions require a minimum of 70 guests. (For less than 70 guests a surcharge of 10% on Room Hire and Catering will be applicable). Smaller functions can still be arranged depending upon circumstances.

Once you have decided to book your function, you will need to pay the room hire fee applicable (non-refundable) in order to hold the room and confirm your booking (tentative bookings will only be held for two weeks).

Twenty First birthday parties may also attract an additional security charge of \$40 per hour per additional guard plus a \$500 bond (refunded within 7 days after the function).

Any person booking a function with Northmead Bowling, Recreation and Sporting Club must be a member of the club, so if you are not a member please inform our friendly staff, and they will be happy to make the necessary arrangements for you to join.

Final Arrangements and Payments

Two weeks prior to your function we need to know your menu choices, beverage selections, and final number of persons attending along with any other requirements.

One week prior to the function you will be sent an account based on your confirmed numbers. These numbers can be increased marginally at the last minute, however any decrease in numbers attending must be paid for. (**See also 'Nothing To Hide Catering' Terms & Conditions**).

The beverage account must be settled at the end of the function, (unless prior arrangements have been made). Payment can be made by cash or cheque.

No food or beverages may be brought onto the premises with the exception of Birthday or Wedding cakes.

Dry Till

You may choose to have all drinks consumed by your guests rung into a "Dry Till". You are welcome to specify which drinks you would like served and/or place an upper dollar limit on the amount to be served. The Duty Supervisor will keep you informed of the current balance of the beverage account. The beverage account is payable at the end of the function.

Room Hire and Staff Charges

Auditorium	\$150 - Minimum of 50 guests
Auditorium	\$ 50 - Members discount (need to have been a financial member for a minimum of 12 months)
Sunsets (limited availability)	\$100 - Function
Sunsets (limited availability)	\$ 50 - Meeting
Conference Room	\$ 50 - Minimum 2 hours
Conference Room	\$ 25 - Under 2 hours
Garden only	\$100

All room hire charges are based on up to five hours duration.

Sunday and Public Holiday functions incur a surcharge of 15% on the Room Hire.

Equipment Hire

Portable 81cm TV with VHS/DVD	\$25
Overhead Projector	\$25
Portable Screen 1.5m x 1.5m	\$25
All three as above	\$40
Microphone	Included in Room Hire Fee
Portable Whiteboard	Included in Room Hire Fee
In house TV/DVD/Data Projector	\$50
With Laptop Interface and Extra Large Screen (Auditorium Only)	

Price Change

Most functions are booked in advance. Catering/refreshment and staff costs are subject to change, and you are advised to contact the club two months prior to your function to check current prices prior to making your final selections.

Table Decor

Our function room has rectangle tables, when placed together can seat from 4 to 12 people per row OR oval tables, which seat 8 people. The tablecloths are white linen with paper napkins in the colour of your choice.

Floral arrangements, place cards, and decorations are to be provided by the function organiser.

Parking

Northmead Bowling, Recreation and Sporting Club has parking for 85 cars, and all the function areas feature easy access from the car park.

Other Services

Should you require assistance with other arrangements, it will be our pleasure to assist with,

- Music disco and live bands
- Photographers
- Stationers
- Hire Cars
- Cake Decorations
- Florists
- Balloons
- Celebrants
- Additional floral arrangements
- Specialised audiovisual

Our staff will provide you with brochures and contact numbers. However it is the organiser's responsibility to select, instruct and pay for any of the services provided.

Policies and Conditions

Club Member

The person booking the function must be a financial member of Northmead Bowling, Recreation and Sporting Club (if you would like to join please ask our staff to assist you). The organising member must stay with their guests for the duration of the function and ensure that all guests have signed the club register as required by licensing laws.

Damage to Club Property

The person booking the function is financially responsible for any damage to club property caused by any of their guests.

Confetti

Unfortunately confetti is not allowed in the club or its grounds.

Gifts

The club and staff will take reasonable precautions to ensure the safety of gifts brought to the club; however, we cannot accept responsibility for losses or damage.

Club License conditions

All guests must sign into the club on arrival (with the exception of persons under 18 years of age) unless they are current financial members of the club. No persons under the age of 18 years are permitted to enter licensed areas. They are, however, permitted to attend private functions on the proviso that they are adequately supervised at all times. The club will ask you to sign a letter taking responsibility for these patrons.

Entertainment

The club must be informed of any type of entertainment that the organiser intends to book.

Responsible Service of Alcohol

In the best interests of its members and their guests, and the community Northmead Bowling, Recreation and Sporting Club has a house policy in place which deals with the Responsible Service of Alcohol. All guests will be expected to abide by this policy. Persons deemed to be intoxicated will be refused service.

I have read the information outlined above and understand the terms and conditions relating to the hire of the Northmead Bowling, Recreation and Sporting Club's function rooms.

Signature of function organiser

Print Name: _____

Function Date: _____

Please return this signed section to the Front Office

FUNCTION BAR PRICE LIST

WINE

WHITE WINE

LINDEMANS PREMIUM SELECTION CHARDONNAY	11.00
MCGUIGANS BLACK LABEL CHARDONNAY	15.00
LINDEMANS BIN 65 CHARDONNAY	15.50
LINDEMANS BIN 95 SAUVIGNON BLANC	15.50
ROSEMOUNT ESTATE SEMILLON CHARDONNAY	17.00
WOLF BLASS CLASSIC DRY WHITE	18.50
PENFOLDS KOONUNGA HILL CHARDONNAY	19.00
FISHERS CIRCLE CLASSIC DRY WHITE	19.00
KLADIS SAUVIGNON BLANC	19.00
SEPPELT VICTORIAN CHARDONNAY	25.00

RED WINE

LINDEMANS PREMIUM SELECTION SHIRAZ CABERNET	11.00
WYNDHAM ESTATE CABERNET SAUVIGNON SHIRAZ	15.00
MCGUIGANS BLACK LABEL SHIRAZ	15.50
ROSEMOUNT ESTATE SHIRAZ CABERNET	17.00
ROTHBURY ESTATE MUDGEE CABERNAT MERLOT	18.00
FISHERS CIRCLE SHIRAZ MERLOT CABERNET	19.00
PENFOLDS KOONUNGA HILL CABERNET MERLOT	19.00
KLADIS SHIRAZ	19.00
KLADIS MERLOT	24.00
WOLF BLASS YELLOW LABEL CABERNET SAUVIGNON	25.00

SPARKLING

MINCHINBURY WHITE SEAL	11.00
KILLAWARRA BRUT	15.00
YELLOW GLEN BELLA VINTAGE	22.00

PICCOLLOS

JACOBS CREEK SHIRAZ CABERNET 187ML	4.30
JACOBS CREEK CHARDONNAY 187ML	4.30
JACOBS CREEK CUVEE BRUT 200ML	5.80
PINK BY YELLOW GLEN 200ML	5.80

BY THE GLASS

BLUE REEF CHARDONNAY, RIESLING & MERLOT GLASS	3.10
HIGH BALL	4.80
CARAFE	10.40

FUNCTION BAR PRICE LIST

BEER

TAP BEER

FULL STRENGTH	MIDDY	SCHOONER
CARLTON DRAUGHT	2.60	3.50
FOSTERS LAGER	2.60	3.50
TOOHEYS NEW	2.60	3.50
TOOHEYS OLD	2.60	3.50
VICTORIA BITTER	2.60	3.50
PURE BLONDE	2.70	3.70
LIGHT		
CASCADE PREMIUM LIGHT	2.30	3.10
HAHN LITE	2.30	3.10

PACKAGED BEER

FULL STRENGTH	STUBBY
CARLTON COLD	3.60
CROWN LAGER	4.40
CORONA	6.10
FOSTERS LAGER	3.60
TOOHEYS EXTRA DRY	4.00
GUINNESS	4.10
CARLTON PREMIUM DRY	3.60
HAHN PREMIUM	4.40
VICTORIA BITTER	3.60
PURE BLONDE	3.80
LIGHT	
STUBBY	
CARLTON STERLING	3.40
CASCADE LIGHT	3.40
HAHN LITE	3.40
CARLTON MID STRENGTH	3.40

SOFT DRINK

PEPSI, PEPSI LITE, LEMONADE, SOLO, RASPBERRY,
DRY GINGER ALE & ORANGE JUICE

JUG	5.40
SCHOONER	2.50
MIDDY	2.00

THERE ARE ALSO A RANGE OF SPIRITS AND RTD'S